

Glasgow Kelvin College

Board of Management

Agenda

Agenda for the meeting scheduled to be held in WG1 and WG2 in the Springburn Campus at 4.30pm on Wednesday, 11 October 2023

- 1. Sederunt**
- 2. Apologies**
- 3. Declarations of Interest**
 - a) Interest¹**
 - b) Connection²**
- 4. Welcome**
Chair of Board of Management
- 5. Education Scotland Progress Visit Report** *(copy attached)*
HMI Ian Beach
(presentation)
- 6. Minute of the Previous Meeting held on 30 August 2023** *(For Approval)*
(copy attached)
- 7. a) Matters Arising from the Previous Meeting held on 30 August 2023**
b) Matters Arising / Action List *(For Noting)*
 - i. Board of Management Action Log as at October 2023**
(copy attached)

¹ An interest is a connection that requires to be declared where the objective test is met. A declaration of interest should be noted as early as possible, and the Board member asked to leave the meeting when the agenda item is being discharged.

² A connection is any link between the matter being considered and the Board member, or a person or body that the Board member is associated with. This could be a family relationship or a social or professional contact.

Standing Items

8.
 - a) **Chair's Report** (*For Information*)
Report by Chair
(*verbal*)
 - b) **Principal's Update Report** (*For Information*)
(including update on West End Campus)
Report by Principal
 - c) **Students Association Priorities Update** (*For Information*)
Report by Student Association Presidents
(*copy attached*)
9. **Draft Standing Committee Minutes (For Information)**
 - a) **Draft Audit and Risk Committee – Minute of 5 September 2023 –**
NOT IN THE PUBLIC DOMAIN
 - b) **Draft Learning and Teaching Committee – Minute of 13 September 2023 –**
NOT IN THE PUBLIC DOMAIN
 - c) **Draft Finance and Resources Committee – Minute of 26 September 2023 –**
NOT IN THE PUBLIC DOMAIN
(*copies attached*)

Items for Approval/Endorsement

10. **College Strategy Refresh**
Report by Principal
(*copy attached*)
11. **Student Outcomes Self-Evaluation and Quality Enhancement Priorities**
Report by Vice Principal Curriculum and Quality Enhancement
(*copy attached*)
12. **Senior Management Team Restructure – NOT IN THE PUBLIC DOMAIN**
Report by Principal
(*copy attached*)
13. **Voluntary Severance Scheme 2024 and 2025– NOT IN THE PUBLIC DOMAIN**
Report by Vice Principal Curriculum and Quality Enhancement and Vice Principal Operations
(*copy attached*)
14. **Standing Orders**
Report by Secretary to the Board and Director of Estates and Corporate Services
(*copy attached*)
15. **Externally Facilitated Effectiveness Review and Self Evaluation**
Report by Secretary to the Board of Management and Director of Estates and Corporate Services
(*copy attached*)

Items for Discussion and Noting

16. **2023-24 Regional Outcome Agreement
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)**
17. **Progress Against Targets: College Strategy 2022/2027
Report by Vice Principal Curriculum and Quality Enhancement and Director of Digital Services
(copy attached)**
18. **Management Accounts to 31 July 2023 – NOT IN THE PUBLIC DOMAIN
Report by Vice Principal Operations and Head of Finance
(copy attached)**
19. **Stakeholder Mapping Exercise
Report by Director of Business Development
(copy attached)**
20. **Annual Health and Safety Report 2022 - 2023
Report by Health and Safety Manager and Principal
(copy attached)**
21. **Principal's Performance Objectives 2023/24
Report by Chair of the Board of Management
(copy attached)**
22. **Recruitment and Enrolment Update
Report by Vice Principal Curriculum and Quality Enhancement
(copy attached)**

Items of Correspondence

23. **a) Colleges Scotland - Scottish Government – Programme for Government 2023/24 Analysis – September 2023
b) Auditor General - Scotland's Colleges 2023 – A Briefing Paper
c) Colleges Scotland – Audit Scotland – Scotland's Colleges 2023 Analysis – September 2023
(copies attached)**

Items for Information

24. **Colleges Scotland – Keyfacts 2023
(copy attached)**

Impact on Students, Risk, Equality, Data Protection and Environmental & Sustainability – Discussion

25. **Impact on Students – key issues to be considered as a consequence of the consideration of the above agenda
(discussion)**
26. **Risk Management – Risk Issues to be considered as a consequence of the consideration of the above agenda
(discussion)**

27. **Equality Management – Equality Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
28. **Data Protection – Data Protection Issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
29. **Environmental and Sustainability – Environmental and Sustainability issues to be considered as a consequence of the consideration of the above agenda**
(discussion)
30. **Closure**
31. **Date of Next Meeting**
Wednesday, 13 December 2023 at 4.30pm – WG1 and WG2, Springburn Campus
32. **Dates for the Diary**
 - **College Graduation Ceremony: *Note: Due to the strike action a date in 2024 is currently being sought.***
 - **Board Development Session on Finance followed by a Board Dinner – Tuesday, 5 December 2023 at 5pm in Glasgow Kelvin College – Easterhouse Campus**
33. **All Press Releases relating to the College are available to view on the Board Portal via the following link:**
[Press Releases 2023-24](#)